



# Highams Park Academy Trust

To: Alan Benton, Dave Brown, Phil Grundy, Tracy Penfold

Copies to: Summaya Aziz

Also in Attendance: Tim Morris Company Secretary/Secretary to the Board

## **Staffing Committee Meeting**

This meeting will be conducted online, using TEAMS on Thursday 18th November 2021 at 9.45am when you will be invited to attend via your school email for the business set out below. Please note that the meeting may be recorded to enable minutes to be written up.

Documents to be considered are also available on the Trustees' online resource library.

Decisions cannot be taken unless a 50% quorum (i.e.) 50% of the existing membership) is present. If you are unable to attend the meeting, please notify me at [tmorris@highamparkschool.co.uk](mailto:tmorris@highamparkschool.co.uk) Tim Morris Company Secretary/Secretary to the Board.

## **AGENDA**

- 1. Welcome and Apologies for Absence**
- 2. To review the Pay Recommendations for teaching staff following the completion of Performance Management**
- 3. To discuss and review the Pay Recommendation for the Principal following the completion of his Performance Management**