



To: Alan Benton, Dave Brown, Phil Grundy (Principal), Richard Palmer,
Tracy Penfold

Copies to: Tom Capewell, Nick Hyde (Deputy Principals)

Jacob Adeshina (ABO)

Sue Gill (Clerk to the Trustees)

Also in Attendance: Tim Morris Company Secretary/Secretary to the
Board

RESOURCES MEETING

This meeting will be held in the School on Thursday 28th April 2022 at following the conclusion of the Audit and Risk Committee Meeting when you will be invited to attend for the business set out below.

Documents to be considered are also available on the Trustees' online resource library.

If you are unable to attend the meeting or wish to include any other matter of business, please notify me at tmorris@highamsparkschool.co.uk Tim Morris Company Secretary/Secretary to the Board.

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENSE

- 1.1 Apologies for absence accepted
- 1.2 Apologies for absence not accepted
- 1.3 To consider disqualification for non- attendance
- 1.4 Quorum

2. DECLARATION OF INTEREST

- 2.1 Trustees to declare any interests they have in any of the following agenda items
- 2.2 Standing declarations – Tracy Penfold, Chair of Governors Edinburgh Primary School, Governor Opossum Federation.

3. MINUTES OF THE RESOURCES MEETING – 10th March 2022

- 3.1 Trustees are asked to approve the previous minutes for content and accuracy
- 3.2 MATTERS ARISING

4. FINANCE

- 4.1 February and March 2022 budget figures – JA to provide update
- 4.2 3-Year Forecast – JA to update
- 4.3 Reserves Policy and spending plans – Review of current provision (JA) and discussion for spending considerations
- 4.4 Utilities – extension of present contract – Report from JA
- 4.5 Catering update including
 - 4.5.1. Date of expected rebate for 21/22
 - 4.5.2. Report of meetings with the catering company
 - 4.5.3. Proposed charges for school meals from September 2022-23
 - 4.5.4. Retendering of catering contract



4.6 Benchmarking – Trustees are asked to note the reports from the View my Financial Insight website and the self-assessment dashboard.

5. ESTATE MANAGEMENT

5.1 Schools Rebuilding Programme 21/22 (RP) - Update on current position (RP)
Trustees are asked to note the current progress of this scheme

6. HEALTH AND SAFETY

No items

7. POLICIES AND STATUTORY DOCUMENTS

Trustees are asked to recommend the following policies for approval to the Full Board

7.1 Trustee Expenses Policy – JA

8. AOB notified before the meeting

9. Date and Time of next meeting

30th June 2022 – 10.15am