



To: Nigel Armsby (Principal), Alan Benton, Dave Brown, Richard Palmer,
Tracy Penfold, Erik Mesel

Copies to: Tom Capewell, Nick Hyde, Angy Osman (Deputy Principals)

Jacob Adeshina, (ABM)

LA Clerk to be advised (Clerk to the Trustees)

Also in Attendance: Tim Morris Company Secretary/Secretary to the
Board

Resources Committee Meeting

This meeting will be held in the Board Room (opposite the Principals Office) on Thursday 26th January at 10.15 am when you will be invited to attend for the business set out below.

Documents to be considered are also available on the Trustees' online resource library.

If you are unable to attend the meeting or wish to include any other matter of business, please notify me at tmorris@highamparkschool.co.uk Tim Morris Company Secretary/Secretary to the Board.

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

- 1.1 Apologies for absence accepted
- 1.2 Apologies for absence not accepted
- 1.3 To consider disqualification for non- attendance
- 1.4 Quorum

2. DECLARATION OF INTEREST

- 2.1 Trustees to declare any interests they have in any of the following agenda items

3. MINUTES OF THE RESOURCES MEETING – 17th November 2022

- 3.1 Trustees are asked to approve the previous minutes for content and accuracy.
- 3.2 MATTERS ARISING

Fixed Asset Register/Asset Log
Parent Debt 21/22 figure
Scopay Credits to Parents

4. FINANCE

- 4.1 December 2022 Accounts (JA)
- 4.2 Schools Resource Management Self-Assessment (TP)



5. ESTATE MANAGEMENT– Deferred to FB Meeting on 2nd February 2023

5.1 Schools Rebuilding Programme (RP)

Trustees are asked to note the current progress of this scheme.

6. HEALTH AND SAFETY ITEMS

6.1 Report on any Health and Safety issues (JA/RP)

7. SCHOOL ISSUES

7.1 Update on catering contract and concerns during the rebuilding process (JA)

AOB notified before the meeting

8. Date and Time of next meeting

9th March 2023 10.15am

8. CONFIDENTIAL ITEMS