

HIGHAMS PARK ACADEMY TRUST**Meeting of Governors****6 February 2017****Notice of Meeting****To: All governors****Copies: All members of Senior leadership and management team**

A meeting of the Governors will be held at the school at 7pm on 6 February in the 6th Form Block when all Governors are invited to attend.

The business of the meeting is set out below.

1. Apologies for Absence
2. Declarations of Governors' Pecuniary Interests/Gifts and Hospitality
3. Election of Chair
4. Election of Vice Chair
5. Governance Matters
 - 5.1. Appointment of Co – opted Governor
 - 5.2. Regulatory and Advisory Documents (Governance Handbook & Competency Framework for Governance)
 - 5.3. How do Governors wish to contribute to the development of the school?
6. Policy, Finance and Audit Matters
 - 6.1. Local Authority Learning Partnership
 - 6.2. Scheme of Delegation and Financial Operating Procedures
7. Curriculum Matters
 - 7.1. Impact of the Inclusion Room
 - 7.2. Update on re-worded SEF summary
 - 7.3. Allocation of Governors to each section of the SEF Progress tables
 - 7.4. What to expect in the summer results at KS4 ()