



To: Sophie Boyack, Claudine Crossley, Christina Edward, Ginette Hogan,  
Andy Sikora, Jonathan Kemp, Tracy Penfold

Copies to: Tom Capewell, Nick Hyde,  
Sue Gill (Clerk to the Trustees)

Also in Attendance: Tim Morris Company Secretary/Secretary to the  
Board

**Academy Effectiveness Committee Meeting**

**Monday 20 May at 7.00 pm in the 6 Form Block (N12)**

A meeting of the Academy Effectiveness Committee will be held on the above date when you are invited to attend for the business set out below. Documents to be considered are also available on the Trustees' online resource library

If you are unable to attend the meeting or wish to include any other matter of business, please notify me at [tmorris@highamsparkschool.co.uk](mailto:tmorris@highamsparkschool.co.uk) Tim Morris Company Secretary/Secretary to the Board.

**AGENDA**

- 1. Welcome and Apologies for Absence**
- 2. Declaration of Interests**  
Governors to declare any interests they have in any of the following agenda items
- 3. Minutes of the Effectiveness Meeting held on 29 January 2019**
  - 3.1 Agree accuracy and approve the minutes
  - 3.2 Matters Arising
- 4. Policies**
  - 4.1 Sex Education – discussion
- 5. Curriculum organisation (Nick Hyde) - Information / discussion**
- 6. KS5 (Nigel Armsby)**
  - 6.1 Predicted KS5 results
  - 6.2 Update of subject uptake 2019-20
- 7. Predicted KS4 Results (Tom Capewell) - Information / discussion**
- 8. Tracking of KS3 Progress (Nick Hyde) – Information / discussion**
- 9. Alternative Provision and Off-rolling (Cally Halkes) – Information / discussion**



**10. Report from School Improvement Partner – (Tracy Penfold and Phil Grundy)  
Information / discussion**

- 10.1 Teaching and Learning Report from Ryan Jervis
- 10.2 Future Planning

**11. Update on Educational Visits - Information**

**12. Website Compliance (Tim Morris) – Information**

**13. Update on Staffing (Phil Grundy) - Information**

**14. Date of next meeting – to be confirmed**

- 14.1 Draft Trustee calendar for 2019-20 (Tim Morris) – information / discussion

**15. AOB**

- 15.1 Future Chair of AEC (Tracy Penfold)