



## Highams Park Academy Trust

To: Alan Benton, Phil Grundy, Jonathan Kemp, Richard Palmer, Tracy Penfold, Nicky Whitehead.

Copies to: Summaya Aziz, Tom Capewell, Nick Hyde,  
Sue Gill (Clerk to the Trustees)

Also in Attendance: Tim Morris Company Secretary/Secretary to the Board

### **Resources Committee Meeting**

**Monday 26 November at 7.00 pm in the 6 Form Block (N12)**

A meeting of the Resources Committee will be held on the above date when you are invited to attend for the business set out below.

Documents to be considered are also available on the Trustees' online resource library

If you are unable to attend the meeting or wish to include any other matter of business, please notify me at [tmorris@highamsparkschool.co.uk](mailto:tmorris@highamsparkschool.co.uk) Tim Morris Company Secretary/Secretary to the Board.

### **AGENDA**

#### **1. Welcome and Apologies for Absence**

#### **2. Declaration of Interests**

Governors to declare any interests they have in any of the following agenda items

#### **3. Minutes of the Resources Committee Meeting held on 1 Oct 2018**

- 3.1 Agree accuracy and approve the minutes
- 3.2 Matters Arising

#### **4. Personnel Items**

- 4.1 Sickness Management Policy (JK)
- 4.2 Online Safety Policy (TCL)

#### **5. Finance Items**

- 5.1 Review of draft annual accounts, to include Trustees statement. In prep for approval at Full Board. (SAZ & TPM)
- 5.2 Provisional update for Quarter 1 (SAZ)
- 5.3 Census - pupil numbers confirmed including 6<sup>th</sup> Form costs (SAZ & PG)
- 5.4 Internal Audit tracker (SAZ)
- 5.5 A2020 Plan update (SAZ)
- 5.6 Outcome of Performance Management Pay Award (PGY)
- 5.7 Confirmation of Teachers Pay Grant (SAZ)
- 5.8 Principal's Pay Review Arrangements (TP)

- 5.9 Site Managers house (PG)
- 5.10 "Little Extras" (SAZ)
- 5.11 Update on Potential CIF Bids. (RP, TP, SAZ)

**6. Date of next meeting**

- 6.1 Monday 4 March 2019 at 7.00 – 9.00pm in N12
- 6.2 Agenda Items

**7. Chair's Action**

The Chair to report on any urgent action(s) taken since the last meeting

**8. Any Other Business**