



To: Alan Benton, Phil Grundy, Jonathan Kemp, Richard Palmer, Tracy Penfold, Nicky Whitehead.

Copies to: Summaya Aziz, Tom Capewell, Nick Hyde,

Sue Gill (Clerk to the Trustees)

Also in Attendance: Tim Morris Company Secretary/Secretary to the Board

Resources Committee Meeting

Monday 24 June 2019 at 7.00 pm in the 6 Form Block (N16)

A meeting of the Resources Committee will be held on the above date when you are invited to attend for the business set out below.

Documents to be considered are also available on the Trustees' online resource library

If you are unable to attend the meeting or wish to include any other matter of business, please notify me at tmorris@highamsparkschool.co.uk Tim Morris Company Secretary/Secretary to the Board.

AGENDA

1. Welcome and Apologies for Absence

2. Declaration of Interests

Governors to declare any interests they have in any of the following agenda items

3. Minutes of the Resource Committee Meeting held on 4 March 2019

3.1 Agree accuracy and approve the minutes

3.2 Matters Arising

4. Finance Items (SAZ)

4.1 Draft Budget 2019-20 - **Information and discussion**

4.2 Internal Audit tracker - **Information and discussion**

4.3 Appointment of new Auditors Hacker Young – **Information and approval**

4.4 Budget Forecast return – **Information**

4.5 Benchmarking Process – **Information to be tabled at the meeting**

5. Policies and Plans

5.1 Draft Health and Safety Policy (SAZ) – **Information to be tabled at the meeting - Discussion**

5.2 Accessibility Plan (PGY) – **Discussion and approval**



- 6. Review of the Central Record of Recruitment and Vetting Checks (PGY) - information**
- 7. Report on CIF bids (RP) - information**
- 8. Proposed Trustee meeting dates (TPM) - Information**
- 9. Date of next meeting - Information**
 - 9.1 Monday 23 September (proposed)
 - 9.2 Agenda items
- 10. Chair's Action**
- 11. Any Other Business**