



## Highams Park Academy Trust

To: Alan Benton, Phil Grundy, Jonathan Kemp, Richard Palmer, Tracy Penfold

Copies to: Summaya Aziz, Tom Capewell, Nick Hyde,  
Sue Gill (Clerk to the Trustees)

Also in Attendance: Tim Morris Company Secretary/Secretary to the Board

### **Resources Committee Meeting**

**Monday 18 November at 7.00 pm in the 6 Form Block (N6)**

A meeting of the Resources Committee will be held on the above date when you are invited to attend for the business set out below.

Documents to be considered are also available on the Trustees' online resource library

If you are unable to attend the meeting or wish to include any other matter of business, please notify me at [tmorris@highamsparkschool.co.uk](mailto:tmorris@highamsparkschool.co.uk) Tim Morris Company Secretary/Secretary to the Board.

### **AGENDA**

#### **1. Welcome and Apologies for Absence**

#### **2. Declaration of Interests**

Governors to declare any interests they have in any of the following agenda items

#### **3. Minutes of the Resources Committee Meeting held on 23 September 2019**

- 3.1 Agree accuracy and approve the minutes
- 3.2 Matters Arising

#### **4. Annual Accounts – Presentation by U H Young - Information and Discussion**

- 4.1 Review of draft annual accounts, to include Trustees statement. In prep for approval at Full Board.

#### **5. Finance Items – Information and Discussion**

- 5.1 Internal Audit tracker and feedback
- 5.2 Provisional update for Quarter 1 (SAZ)
- 5.3 A2020 Plan update including Census information - pupil numbers and 6<sup>th</sup> Form costs (SAZ & PGY)
- 5.4 Outcome of Performance Management Pay Award (PGY)
- 5.5 Confirmation of Teachers Pay Grant (SAZ)
- 5.6 Lord Agnew's letter and explanation (SAZ)

#### **6. CIF Bids update (RP) – Information**

**7. Resignation of Nicky Whitehead – Information and Discussion**

**8. Link Trustee Roles – Information and Discussion (TP)**

**9. Date of next meeting**

9.1 Monday 2 March 2020 at 7.00 – 9.00pm in N16

9.2 Agenda Items

**10. Chair's Action**

The Chair to report on any urgent action(s) taken since the last meeting

**11. Any Other Business**