



To: Nigel Armsby (Principal), Mark Balaam, Claudine Crossley, Maria Eze, Ginette Hogan, Tracy Penfold

Copies to: Ange Osman (ADP), Nick Hyde (DP)

Jacob Adeshina, ABM

Caroline Russell (Clerk to the Trustees)

Also in Attendance: Tim Morris Company Secretary/Secretary to the Board

### **ACADEMY EFFECTIVENESS MEETING**

This meeting will be held in the N16 on Thursday 25<sup>th</sup> January 2024 at 5.00 p.m. when you will be invited to attend for the business set out below.

Documents to be considered are also available on the Trustees' online resource library.

If you are unable to attend the meeting or wish to include any other matter of business, please notify me at [tmorris@highamsparkschool.co.uk](mailto:tmorris@highamsparkschool.co.uk) Tim Morris Company Secretary/Secretary to the Board.

### **ACADEMY EFFECTIVENESS COMMITTEE - AGENDA**

#### **1. WELCOME AND APOLOGIES FOR ABSENCE**

- 1.1 Apologies for absence accepted
- 1.2 Apologies for absence not accepted
- 1.3 To consider disqualification for non- attendance
- 1.4 Quorum

#### **2. DECLARATION OF INTEREST**

- 2.1 Trustees to declare any interests they have in any of the following agenda items
- 2.2 Standing declarations as stated on the school website

#### **3. MINUTES OF ACADEMY EFFECTIVENESS COMMITTEE – 30<sup>th</sup> November 23**

- 3.1 Trustees are asked to approve the previous minutes for accuracy and content
- 3.2 MATTERS ARISING – No actions carried forward from the previous meeting

#### **4. YEAR 13 AUTUMN DATA**

- 4.1 Trustees to note verbal report by Liam McDonnell on the year 13 mock exams held in December 23.

#### **5. READING STRATEGY FOR HIGHAMS PARK SCHOOL**

Trustees to note the report by Carl Robinson on updates to the strategy following Kim Rowe's (SIP) visit in December and the progress on implementation.

#### **6. LITERACY POLICY - Carl Robinson**

Trustees are asked to recommend the policy for approval

#### **7. ALTERNATIVE PROVISION – LONG TERM PLACEMENT**

- 7.1 Trustees to note the report presented by Carl Robinson.



**8. YEAR 11 AUTUMN DATA AND SCHOOL INVENTIONS**

- 8.1 Trustees to note assessment data report by Nick Hyde and interventions being implemented.
- 8.2 Trustees to note the report by Nick Hyde on how the inventions being run for year 11 will be introduced across years 7 to 10.

**9. YEAR 7 AND 9 AUTUMN DATA**

- 9.1 Trustees to note overview of the of the data drop data presented by Nick Hyde

**10. SCHOOL DEVELOPMENT PLAN – Priority 2**

Trustees are asked to note the report by Mark Balaam on plans to progress priority 2.

**11. SCHOOL POLICIES**

Trustees are asked to recommend the following policies for approval

- 11.1 Literacy Policy – this was presented under item 6
- 11.2 Supporting Students with Medical Conditions

**12 AoB**

**13 DATE AND TIME OF NEXT MEETING:** 14th March 2024 5pm in N16